



INSTRUCTIONS:

Please completely fill in all applicable information (section 1-7) and send applications to IDFL at audits@idfl.com. If known, please also copy regional certification manager / auditor.

- Section 1 Applicant Information
- Section 2 Payer Information
- Section 3 Standard
- Section 4 Reclaimed Material Suppliers (*Material Recyclers Only*)
- Section 5 Products
- Section 6 Facilities and Processes
- Section 7 Post-Production Brand Certification (*Brands and Retailers Only*)

SECTION 1. APPLICANT INFORMATION

Company Name:	
Company Name (English):	
Address:	
City:	
Country:	
Contact Person:	
Title:	
Phone No.:	
Email:	

SECTION 2. PAYER INFORMATION

Payment Currency	<input type="checkbox"/> USD <input type="checkbox"/> RMB <input type="checkbox"/> EURO <input type="checkbox"/> TWD
<i>NOTE: If the payer company is different than the applicant company, please provide the below information:</i>	
Company Name:	
Company Name (English):	
Address:	
City:	
Country:	
Contact Person:	
Title:	
Phone No.:	
Email:	

SECTION 3. STANDARD

Standard (Choose all that apply).	<input type="checkbox"/> Global Recycled Standard (GRS) <input type="checkbox"/> Recycled Claim Standard (RCS)
Certification Status	<input type="checkbox"/> Initial Certification <input type="checkbox"/> Renewal Certification
Does the organization have/meet any of the following standards? Please indicate.	
Oeko-Tex SteP Environmental Performance Requirements	<input type="checkbox"/> YES <input type="checkbox"/> NO
Global Organic Textile Standard	<input type="checkbox"/> YES <input type="checkbox"/> NO
SCS Recycled Content Verification	<input type="checkbox"/> YES <input type="checkbox"/> NO
BSCI Social Audit	<input type="checkbox"/> YES <input type="checkbox"/> NO
SA 8000 Audit	<input type="checkbox"/> YES <input type="checkbox"/> NO
Worldwide Responsible Accreditation Program (WRAP)	<input type="checkbox"/> YES <input type="checkbox"/> NO
Any standard approved against the GSCP social reference code audit?	<input type="checkbox"/> YES <input type="checkbox"/> NO
Any standard approved against the GSCP environmental reference requirement audit?	<input type="checkbox"/> YES <input type="checkbox"/> NO



SECTION 4. RECLAIMED MATERIAL SUPPLIERS		(MATERIAL RECYCLERS ONLY)
<p>INSTRUCTIONS: For recyclers, please provide the following information regarding the reclaimed material suppliers (material collectors and/or material concentrators):</p> <p><i>NOTE: Reclaimed Material Suppliers are not required to be certified to the GRS as long as they are only involved in the material collection or material concentration processes. However, Material Recyclers will be required to keep records per the GRS requirements. Reclaimed Material suppliers may be subject to inspection, as mentioned in the Reclaimed Material Supplier Agreement, Appendix B.</i></p>		
Estimated Number of Reclaimed Material Suppliers:		<input type="checkbox"/> N/A
General locations (Region / Country) of Reclaimed Material Suppliers:		<input type="checkbox"/> N/A
General list of activities / processes (Examples: Collecting, Opening, Sorting, Flaking, etc.):		<input type="checkbox"/> N/A



SECTION 5. PRODUCTS

INSTRUCTIONS:

Please provide the following information for products (next page):

- **Product Category**

- Examples: Men's apparel, Women's apparel, Babies' apparel, Children's apparel, Children's apparel, Unisex apparel, Men's denim apparel, Women's denim apparel, Children's denim apparel, Unisex denim apparel, Home textiles, Carried accessories, Worn accessories, Personal care (hygiene), Medical, Bedding, Footwear, Functional accessories, Outdoor, Industrial (technical), Filling/stuffing, Paper products, Hard goods, Packaging, Toys, Dyed fabrics, Greige fabrics, Undyed fabrics, Fabrics, Dyed yarns, Undyed fibers, Processed materials, Unprocessed fibers/materials, Reclaimed materials, other.

- **Product Detail**

- Examples: Jackets, vests, sweaters, sportswear, bed linen, bed sheets, towels, kitchen linen, blankets, bedspreads, quilts, curtains, upholstery, carpets, rugs, pillows, cushions, gloves, mattresses, shoes, furniture, soft/hard toys, knitted/woven/terry fabrics, denim fabrics, non-woven fabrics, special fabrics, bonded leather, open-end/carded/combed/core-spun/yarns, tops, raw fibers/silk, reclaimed bottles/fishing nets/textiles/processes wastes, reclaimed down/feathers....for a complete list visit: <https://www.idfl.com/services/audits-certifications/>
- For products with blended goose and duck, use the following details: white goose/duck down and feather, grey goose/duck down and feather.

- **Composition**

- List the composition for each product, without percentages. Use the plus (+) sign to add more than one composition.
- For certified materials, use the attribute "Recycled pre-consumer" or "Recycled post-consumer". For non-certified materials, no attribute is needed.

Example 1: Recycled post-consumer polyester

Example 2: Recycled pre-consumer cotton + cotton + polyester

Example 3: Recycled post-consumer down + Recycled post-consumer feather

Definitions

- **Post-Consumer** – Material generated by households or by commercial, industrial, and institutional facilities in their role as end-users of the product that can no longer be used for its intended purpose. This includes returns of materials from the distribution chain
- **Pre-Consumer** - Material diverted from the waste stream during the manufacturing process. Excluded is the reutilization of materials such as rework, regrind or scrap generated in a process and capable of being reclaimed within the same process that generated it.

- **Certified Recycled Content Percentage Scope**

- GRS products must contain a minimum of 20% certified recycled content. For products with 20-94% certified GRS content, choose GRS (20-94%). For products with 95-100% certified GRS content choose GRS (100%). GRS Logo can only be used on products with minimum 50% certified recycled content.
- RCS products must contain a minimum of 5% certified recycled content. For products with 5-94% certified RCS content, choose RCS (5-94%). For products with 95-100% certified RCS content choose RCS (100%). RCS 100% must contain a minimum of 95% certified recycled content.



SECTION 7. POST-PRODUCTION BRAND CERTIFICATION		<i>(BRANDS / RETAILERS ONLY)</i>	
INSTRUCTIONS:			
For brands and retailers, please complete the following questions regarding your distribution of certified products. If you would like to request a post-production exemption, please indicate below. For details on the Post-Production Brand Certification Exemptions, please reference the Content Claim Standard (CCS) – Section D.			
Where is the brand headquarters located? Please provide the address.			
How does the brand sell certified products? (Choose all that apply)	<input type="checkbox"/> Direct to Consumer <input type="checkbox"/> Direct to Retailer <input type="checkbox"/> Licensees	<input type="checkbox"/> Distribution Centers (DC) <input type="checkbox"/> Wholesalers	
If you chose Distribution Centers (DC), please answer the following questions:	How many distribution centers (DC's)?		
	Are the DC's brand-owned, or independently contracted?		
	Do any of the DC's purchase certified products from the brand?	<input type="checkbox"/> YES <input type="checkbox"/> NO	
If you chose Wholesalers or Licensees, please answer the following questions:	How many Wholesalers?		
	How many Licensees?		
Do any post-brand facilities re-package certified products?	<input type="checkbox"/> YES <input type="checkbox"/> NO		
How does the brand ship certified products? (Choose all that apply)	<input type="checkbox"/> Manufacturer to Customer Directly <input type="checkbox"/> Other (please describe):	<input type="checkbox"/> Distribution Center / Warehouse to Customer	
Does the brand plan to sell non-certified products of the same type?	<input type="checkbox"/> YES <input type="checkbox"/> NO		
Does the brand have regional offices that trade / handle certified products?	<input type="checkbox"/> YES <input type="checkbox"/> NO		
	If so, how many and where are they located?		
	Are regional offices certified?	<input type="checkbox"/> YES <input type="checkbox"/> NO	
Does the brand plan to apply for any Post-Production Brand Certification Exemptions? (Choose ONE only)	<input type="checkbox"/> 100% Claimed Material Exemption <input type="checkbox"/> Batch Code Label Exemption <input type="checkbox"/> Brand Network Certification (BNC) Exemption		
<i>Note: If BNC is chosen, please provide a list of all post-production sites, addresses, and related activities.</i>			



APPLICATION
 Global Recycled Standard / GRS
 Recycled Claim Standard / RCS

IDFL - FF - 7.2 B (1)
 Date: Aug 2020

Undersigned confirms that all information in the application form is completely truthful. Knowingly making a false statement on this application may lead to the termination of the certification.	
Name of Company:	Company's Registered Seal/Stamp:
Authorized Signature:	
Name and Title of the Signatory:	
Date:	
If another company is helping with the application, please provide the following information:	
Application Representative Company:	
Application Representative Contact Name:	
Application Representative Contact Email:	