



INSTRUCTIONS:

Please completely fill in all applicable information (section 1-5) and send applications to IDFL at audits@idfl.com. If known, please also copy regional certification manager / auditor.

- Section 1 Applicant Information
- Section 2 Payer Information
- Section 3 Standard
- Section 4 Products
- Section 5 Facilities and Processes

SECTION 1. APPLICANT INFORMATION

Company Name	
Address	
City, State/Province	
Country	
Contact Person	
Title	
Phone No.	
Email	

SECTION 2. PAYER INFORMATION

Payment Currency	<input type="checkbox"/> USD <input type="checkbox"/> RMB <input type="checkbox"/> EURO <input type="checkbox"/> TWD
<i>NOTE: If the payer company is different than the applicant company, please provide the below information:</i>	
Company Name	
Address	
City, State/Province	
Country	
Contact Person	
Title	
Phone No.	
Email	

SECTION 3. STANDARD AND DOCUMENTATION

Standard	<input type="checkbox"/> J-TAS
Membership Status	<input type="checkbox"/> Not a member <input type="checkbox"/> Membership application in-process <input type="checkbox"/> J-TAS Member
Please attached the following documents to your application when submitting	
<input type="checkbox"/> Outline and history of company	
<input type="checkbox"/> Copy of Certificate of J-TAS Membership	
<input type="checkbox"/> Copy of the letter of commitment to observe the JBA Traceability Code of Conduct	



SECTION 4. PRODUCTS

INSTRUCTIONS:

Please provide the following information:

- **Product Category**
 - Examples: Raw Material (Filling)
- **Material / Product**
 - If the product category is raw materials (filling), choose the material types that will be managed.

Do you procure down and feather materials directly from a slaughterhouse and/or collector? YES NO N/A

Do you procure down and feather materials from a raw material procurement trader? YES NO N/A

Do you procure down and feather materials from other J-TAS members? YES NO N/A

Product Category	Material / Filling Type <i>(Choose all that apply)</i>	
	<input type="checkbox"/> White Duck Down and Feather <input type="checkbox"/> Grey Duck Down and Feather <input type="checkbox"/> Other _____	<input type="checkbox"/> White Goose Down and Feather <input type="checkbox"/> Grey Goose Down and Feather
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If additional space is needed, please use other document sheets (preferably excel or word) to submit the above information.



SECTION 5. FACILITIES AND PROCESSES

INSTRUCTIONS:

Please provide the following information for all facilities that trade / handle / process certified products in this scope of certification. This includes the applicant information and may include other facilities' information such as offices, sub-contractors, distribution centers, and/or suppliers that will be included in the same scope of certification.

- List of Activities / Processes:** Examples - Collecting, Down Processing (Sorting, Washing, Mixing, Blending), Manufacturing, Printing, Trading (buy and sell, no processing), Storing, Importing, Exporting, Administration, Subcontractor, etc.

Are there any subcontractor facilities that trade / handle / process certified products in this scope of certification? If so, please indicate by noting in the List of Activities / Processes.

YES NO

Facility Name	Facility Address	Responsible Contact	List of Activities / Processes	Certified Previously (Y/N)

If additional space is needed, please use other document sheets (preferably excel or word) to submit the above information.



APPLICATION
J-TAS Certification

Undersigned confirms that all information in the application form is completely truthful. Knowingly making a false statement on this application may lead to the termination of the certification.	
Name of Company	Company's Registered Seal/Stamp
Authorized Signature	
Name and Title of the Signatory	
Date:	
If another company is helping with the application, please provide the following information:	
Application Representative Company	
Application Representative Contact Name	
Application Representative Contact Email	