

IDFL TURKEY CERTIFICATION AND TESTING SERVICES LIMITED COMPANY DISCLOSURE TEXT WITHIN THE SCOPE OF PERSONAL DATA PROTECTION LAW

IDFL TURKEY CERTIFICATION AND TESTING SERVICES LIMITED COMPANY Constitution article 20, 6698 Personal Data Protection Law collects, stores and deletes or anonymizes personal data if necessary, following all relevant laws and general and private laws for regulating personal data such as regulations, circulars and publications of any secondary degree.

IDFL TURKEY CERTIFICATION AND TESTING SERVICES LIMITED COMPANY (company) in accordance with law no. 6698.acts as "**Data Controller**" in accordance with the guidelines in law and legislation.

1-IDFL TURKEY CERTIFICATION AND TESTING SERVICES LIMITED COMPANY AS DATA CONTROLLER.

IDFL TURKEY CERTIFICATION AND TESTING SERVICES LIMITED COMPANY operates at "Orucreis Mah. Tekstil Kent Cad. Koza Plaza A block: No: 12 D: 222/82 Esenler – Istanbul Turkey". IDFL TURKEY is **the "Data Controller"** due to its processing of personal data from the relevant persons.

2-WHY IDFL TURKEY CERTIFICATION AND TESTING SERVICES LIMITED COMPANY DOES DATA WORK?

In accordance with the service provided in accordance with the work it performs while fulfilling its legal obligations, it is obliged to collect and process the personal data of its Personnel, Customers, persons concerned, etc. Your personal data is provided by IDFL;

- Public Procurement Law Legislation No. 4734,
 - Public Procurement Contracts Law No. 4735,
 - Labor Law No. 4857,
 - Stamp Duty Law No. 488,
 - Fees Law No. 492,
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- Turkish Penal Code No. 5232,

- Criminal Procedure Law No. 5271,
- To fulfill our obligations specified in the Social Insurance and General Health Insurance Law No. 5510 and the second regulations issued under this Law,

- Regulation of Publications made on the Internet No. 5651 and Law on Combating Crimes Committed Through These Publications,

- Turkish Debts Law No. 6098,

- Trade Law No. 6102,

- To fulfill our obligations specified in the Occupational Health and Safety Law No. 6331 and the second regulations issued under this Law,

- To comply with the Provisions of this Law and;
To fulfill our obligations specified in the Labor Law No. 4857 and the second regulations issued under this Law,

- To fulfill our obligations specified in the Social Insurance and General Health Insurance Law No. 5510 and the second regulations issued under this Law,
- To fulfill our obligations specified in the Occupational Health and Safety Law No. 6331 and the second regulations issued under this Law,
- To fulfill our obligations specified in the Personal Data Protection Law No. 6698 and the second regulations issued under this Law,
- To provide the information needed by the relevant public institutions, judicial or administrative judicial authorities and law enforcement, when necessary.
- It is always processed in a limited and measured manner in accordance with the law, honesty rules and always connected to these purposes within the limits specified in the law.

3- WHAT ARE THE REASONS FOR IDFL TURKEY CERTIFICATION AND TESTING SERVICES LIMITED COMPANY TRANSFERRING PERSONAL DATA?

Your personal data, for the purposes listed above, In accordance with the conditions specified in Article 8 and 9 of the Law, real and legal persons permitted in the legislation, other authorized public institutions and organizations when necessary, the relevant party with which contractual relations are established, the companies visited by our sales engineers working in the field, the institutions and

organizations that IDFL has contracted in order to exercise the personal rights of the personnel, judicial and administrative judicial authorities, law enforcement agencies, institutions and organizations with which we have business relations, consultancy, technology and training companies that receive external services can be transferred.

4- HOW ARE PERSONAL DATA COLLECTED AND WHAT ARE THE LEGAL REASONS?

Your personal data; it is collected by IDFL TURKEY CERTIFICATION AND TESTING SERVICES LIMITED COMPANY verbally, in writing or electronically by means such as e-mail, telephone, website, various contracts, forms and minutes held in paper media by real or legal persons who process authorized data.

In this context;

Contact Group	Personal data Received
Personnel	First and Last Name, Identity-Driving License-Passport Info, Gender, Nationality, Birth Place, Date of Birth, Phone Number, E-Mail Address, Address Information, Bank Account Information, Marital Status, Military Information, Education Information, Photograph, Health Issues, Diploma, Marriage Certificate Photocopy (Copy of Spouse and Children's Birth Certificate), Certificates, Business Experience, References, Information on Your Family Status
Customer	Pre-audit documents
Online Applicant	First Name, Last Name, Account Name, E-mail

in accordance with paragraphs 2/a-c-ç-e-f of Article 5 of the Law and paragraph 3 of article 6, the legitimate interests of IDFL are processed on the basis of the legal reasons of the contract established or to be established, provided that they do not harm your fundamental rights and freedoms.

Personal data obtained by IDFL from the person concerned is stored for 10 (ten) years. At the end of this period, IDFL may delete, destroy or anonymize the data without the request of the person concerned.

1. WHAT ARE THE RIGHTS OF DATA OWNERS UNDER THE LAW?

By contacting IDFL at any time,

1. You can find out if it has been processed, if it has been processed and if it has been used in accordance with its purpose and purpose, and if it has been processed, it may ask for information about it,

2. Learn about the third parties with whom your information is shared at home and abroad in accordance with the Law,
3. If you believe your information is incomplete or inaccurately processed, you may ask for it to be corrected,
4. Request the deletion or destruction of your information within the framework of the conditions stipulated in Article 7 of the Law,
5. Request that third parties to whom your information is transferred be notified of your requests specified in paragraphs (c) and (d) and that they perform the same actions,
6. You may object to the outcome of your information being analyzed with automated systems, or you may ask for damages if you believe it has been unlawfully recorded or used and therefore damaged.

You may submit your applications in writing to IDFL to exercise your rights under the law.

In the application containing your explanations of the right you have as a personal data subject and that you intend to exercise and request to exercise your rights mentioned above; the matter you are requesting must be clear and understandable, the subject you are requesting is personal, or if you are acting on behalf of someone else, you will need to submit your special power of attorney approved by the notary.

In your applications, name-surname, signature, Republic of Turkey identification number, residence or workplace address, e-mail address, telephone and fax number, the presence of the elements of the subject of the request is mandatory in accordance with the "Notification on the Procedures and Principles of Application to the Data Controller". Applications that do not contain such elements will be rejected by IDFL.

IDFL reserves the right to make changes to this clarification text for reasons arising from the Law, secondary regulations and board decisions. Changes to the clarification text and the current text will take effect immediately as of the date it is communicated to you.

IDFL TURKEY CERTIFICATION AND TESTING SERVICES LIMITED COMPANY

I have carefully read and understood this lighting text organized by IDFL TURKEY CERTIFICATION AND TESTING SERVICES LIMITED COMPANY in the scope of Personal Data Protection Law. I accept, declare and undertake that I will not make claims that I am not aware of the issues contained in the Clarification Text after the actions to be taken.

RELATED PERSON

Signature