

	Program Manual	Ref No.	IDFL-PM-GOTS
	GOTS Program Manual	Version	4.0
Prepared by Management Rep.	Richard Yao	Date	28 Jan 2024
Approved by Managing Director	Bryan Mortensen	Page	1 of 12
Controlled Copy ()	Non-Controlled Copy ()	This manual is property of IDFL. No corrections / amendments are to be made except by authorized personnel.	

<p>1 Purpose</p> <p>This program manual is intended to provide additional procedures and guidance in the certification of GOTS.</p> <p>2 Scope</p> <p>The scope of this program manual includes the following:</p> <ul style="list-style-type: none"> - STANDARD: Global Organic Textile Standard (GOTS) v7.0 - SCHEME: GOTS Approval Procedure and Requirements for Certification Bodies v3.0 <ol style="list-style-type: none"> 1) Scope 1 - Certification of mechanical textile processing and manufacturing operations and their products 2) Scope 2 - Certification of wet processing and finishing operations and their products 3) Scope 3 - Certification of trading operations and related products <p>3 Responsibilities</p> <p>N/A</p> <p>4 Definitions</p> <p>No definitions</p> <p>5 Procedures</p> <p>The procedures in this program manual are based upon the main procedure files in the IDFL QMS IDFL-PF-7.2 through IDFL-PF-7.6. In addition to these main procedures, the following procedures should be applied. If there are conflicts, the procedures in this program manual shall take precedence.</p> <p>5.1 Certification Application:</p>	<p>1 目的</p> <p>本计划手册旨在为 GOTS 认证提供额外的程序和指导</p> <p>2 范围</p> <p>本计划手册的范围包括以下内容:</p> <ul style="list-style-type: none"> - 标准: 全球有机纺织品标准 (GOTS) v7.0 - 方案: GOTS 验证机构的核可程序和要求 v3.0 <ol style="list-style-type: none"> 1) 范围 1-纺织机械加工制造业务及其产品的验证 2) 范围 2 - 湿加工和整理操作及其产品的验证 3) 范围 3 - 贸易操作和相关产品的验证 <p>3 职责</p> <p>N/A</p> <p>4 定义</p> <p>没有定义</p> <p>5 程序</p> <p>本程序手册中的程序基于 IDFL QMS IDFL-PF-7.2 至 IDFL-PF-7.6 中的主要程序文件。除了这些主要程序外，还应应用以下程序。如有冲突，以本程序手册中的程序为准。</p> <p>5.1 认证申请:</p>
--	--

	Program Manual	Ref No.	IDFL-PM-GOTS
	GOTS Program Manual	Version	4.0
Prepared by Management Rep.	Richard Yao	Date	28 Jan 2024
Approved by Managing Director	Bryan Mortensen	Page	2 of 12
Controlled Copy ()	Non-Controlled Copy ()	This manual is property of IDFL. No corrections / amendments are to be made except by authorized personnel.	

<p>For procedures related to GOTS certification application and re-certification (renewal), refer to IDFL-PF-7.2.</p> <p>5.1.1 Audit Man-Day Calculation</p> <p>For the calculation of GOTS audit man-days, the following should be considered:</p> <ol style="list-style-type: none"> 1 Documentation review, risk assessment, and stake holder engagement (if necessary). 2 Travel time 3 Evaluation time (minimum). <ol style="list-style-type: none"> (a) A set minimum time per site, based on the type of operation: <ul style="list-style-type: none"> - Traders: 2 hours - Warehousing: 3 hours - Mechanical/Manufacturing process: 4 hours - Chemical/Wet Process: 5 hours - Subcontractors: As above, based on the type of activity (b) A minimum time for worker interviews related to GOTS Social Criteria based on the table in Appendix II. This is required for all sites except for traders having no workers in addition to the time specified in (a). 4 Unannounced visits may be planned, in case of (a) investigations on a residue case or for any other reasons, and (b) seasonal business (Example- Ginning) and related specific challenges and high-risk situation for compliance with the minimum social criteria in the ginning sector. <p>5.2 Application Review</p> <p>For procedures related to GOTS application review, refer to IDFL-PF-7.3.</p> <p>5.2.1 GOTS Certification Approval Checklist</p> <p>During the GOTS application review, all necessary</p>	<p>GOTS 认证申请和再认证 (更新) 的相关流程，参见 IDFL-PF-7.2。</p> <p>5.1.1 审核人日计算</p> <p>对于 GOTS 审核人天数的计算，应考虑以下因素：</p> <ol style="list-style-type: none"> 1 文件审查、风险评估和利益相关者参与（如有必要）。 2 旅行时间 3 评估时间（最短）。 <ol style="list-style-type: none"> (a) 每个现场设定的最短时间，基于操作类型： <ul style="list-style-type: none"> - 贸易商：2 小时 - 仓储：3 小时 - 机械/制造过程：4 小时 - 化学/湿法工艺：5 小时 - 分包商：同上，根据活动类型 (b) 基于在附录 II 的与 GOTS 社会标准相关的工人面谈的最短时间。除了在 (a) 中指定的时间之外没有工人的贸易商之外，所有现场都需要这样做。 4 在以下情况下可以计划 不通知访问： <ol style="list-style-type: none"> (a) 对残留案例进行调查或出于任何其他原因，以及 (b) 季节性业务（例如轧花）和相关的特定挑战和高风险情况，以符合轧花行业最低的社会标准。 <p>5.2 申请审核</p> <p>有关 GOTS 申请审查的程序，请参阅 IDFL-PF-7.3。</p> <p>5.2.1 GOTS 认证批准清单</p> <p>在 GOTS 申请审查期间，应根据 GOTS 批准清单进行所有必要的考虑。该清单可以</p>
--	---

	Program Manual	Ref No.	IDFL-PM-GOTS
	GOTS Program Manual	Version	4.0
Prepared by Management Rep.	Richard Yao	Date	28 Jan 2024
Approved by Managing Director	Bryan Mortensen	Page	3 of 12
Controlled Copy ()	Non-Controlled Copy ()	This manual is property of IDFL. No corrections / amendments are to be made except by authorized personnel.	

considerations should be made according to the GOTS approval checklist. This checklist can be found in the OS system.

5.3 Evaluation

For procedures related to GOTS evaluation, refer to IDFL-PF-7.4.1. For remote evaluation procedures, refer to IDFL-PF-7.4.2.

5.3.1 Stage 1: Document Review

Stage 1 Documentation Review shall be completed by the Client per the pre-audit documentation on the IDFL Online Services including the documentation checklist and system plan.

The GOTS Documentation Review shall also include the following assessments:

5.3.1.1 GOTS Risk and Testing Assessment

An assessment form (IDFL-FF-GOTS04) shall be used to gather risk information on the Client's processes and determine the need for sampling/testing. This same assessment form shall also be used to gather test report information on testing completed by the Client. The assessment should be uploaded by the Client to the Pre-Audit Documentation online.

The GOTS Risk and Testing Assessment shall be provided to a GOTS Specialist for review. Given the results of the assessment, the GOTS Specialist shall determine the following:

1. Sampling. Based off the risk assessment of the organization and their specific processes, a risk score shall be provided. For any "High Risk" conditions, sampling and testing (including testing methods) shall be determined by the GOTS

在操作系统系统中找到。

5.3 評估

有关 GOTS 评估的程序，请参阅 IDFL-PF-7.4.1。有关远程评估程序，请参阅 IDFL – PF – 7.4.2。

5.3.1 第一阶段：文件审查

第 1 阶段文件审查应由客户根据 IDFL 在线服务上的预审计文件完成，包括文件清单和系统计划。


GOTS 文件审查还应包括以下评估：

5.3.1.1 GOTS 风险与测试评估


应使用评估表 (IDFL-FF-GOTS04) 收集有关客户流程的风险信息并确定抽样/测试的需要。该评估表也应用于收集有关客户完成的测试的测试报告信息。评估应由客户在线上传至预审计文件。

GOTS 风险和测试评估应提供给 GOTS 专家进行审查。根据评估结果，GOTS 专家应确定以下内容：

1. 取样。基于对组织及其特定过程的风险评估，应提供风险评分。对于任何“高风险”条件，采样和测试（包括测试方法）应由 GOTS 专家确定。作为参考，GOTS 提供了有关建议测试参数的指南——见附录 I。

	Program Manual	Ref No.	IDFL-PM-GOTS
	GOTS Program Manual	Version	4.0
Prepared by Management Rep.	Richard Yao	Date	28 Jan 2024
Approved by Managing Director	Bryan Mortensen	Page	4 of 12
Controlled Copy ()	Non-Controlled Copy ()	This manual is property of IDFL. No corrections / amendments are to be made except by authorized personnel.	

<p>Specialist. For reference, GOTS provides guidance on suggested test parameters – see Appendix I.</p> <p>When sampling is required, a sampling plan (IDFL-FF-GOTS06) shall be prepared for the auditor and the Client shall be informed by written confirmation (e.g. audit plan, email) that sampling will take place.</p> <p>When testing is completed, test results shall be reviewed by the GOTS Specialist and reported to the auditor to be included on the evaluation report. Any non-compliance shall be recorded and handled under IDFL-PF-7.4.1.</p> <p>2. Testing Compliance. The GOTS specialist shall conduct a review of the Client’s testing information and gather evidence to ensure the following:</p> <ul style="list-style-type: none"> - Testing Laboratory (List of Approved Laboratories) meets the qualifications of ISO/IEC 17025 and that its scope of accreditation contains the test methods required by the GOTS standard. - Test results comply with GOTS requirements for Prohibited and Restricted Inputs. <p><i>Note: Testing compliance may not be necessary for initial certifications where organic production has not started.</i></p> <p>Results of the review shall be reported to auditor to be included on the evaluation report. Any non-compliances shall be recorded and handled in accordance with IDFL-PF-7.4.1.</p> <p>5.3.1.2 GOTS Chemical Assessment</p>	<p>当需要抽样时，应为审核员准备抽样计划 (IDFL-FF-GOTS06)，并通过书面确认（例如审核计划、电子邮件）通知客户将进行抽样。</p> <p>测试完成后，测试结果应由 GOTS 专家审查并报告给审核员，以包含在评估报告中。任何不符合项均应根据 IDFL-PF-7.4.1 进行记录和处理。</p> <p>2. 测试合规性。GOTS 专家应对客户的测试信息进行审查并收集证据以确保：</p> <ul style="list-style-type: none"> - 测试实验室符合 ISO/IEC 17025 的资格，其认可范围包含 GOTS 标准要求的测试方法。 - 测试结果符合 GOTS 对禁止和限制输入的要求。 <p><i>注意：对于尚未开始有机生产的初始认证，可能不需要测试合规性。</i></p> <p>审核结果应报告给审核员，以纳入评估报告。任何不符合项均应根据 IDFL-PF-7.4.1 进行记录和处理。</p> <p>5.3.1.2 GOTS 化学评估</p> <p>客户应使用 GOTS 化学评估表 (IDFL-FF-</p>
--	--

	Program Manual	Ref No.	IDFL-PM-GOTS
	GOTS Program Manual	Version	4.0
Prepared by Management Rep.	Richard Yao	Date	28 Jan 2024
Approved by Managing Director	Bryan Mortensen	Page	5 of 12
Controlled Copy ()	Non-Controlled Copy ()	This manual is property of IDFL. No corrections / amendments are to be made except by authorized personnel.	

Chemical inputs used in the processing stages shall be provided by the Client using the GOTS Chemical Assessment Form (IDFL-FF-GOTS05 GOTS Chemical Assessment) and uploaded to the Pre-Audit Documentation.

The chemical inputs and machine oil heavy metal test report shall be provided to GOTS Specialist for verification. The GOTS Specialist shall determine the compliance of Chemical Inputs on the GOTS Assessment Form (as provided by the client) against the list of approved inputs provided by GOTS – found here: <https://global-standard.org/find-suppliers-shops-and-inputs/approved-chemical-inputs>.

Chemical inputs found in non-compliance with the approved inputs provided by GOTS shall be reported to the auditor, recorded and handled in accordance with IDFL-PF-7.4.1.

5.3.2 Stage 2: Site Evaluation (Site Visit)

In addition to Stage 2: Site Evaluation procedures, the following shall apply:

In accordance with the GOTS scheme requirement (5.2.2.3 audit protocol for certified facilities), the on-site evaluation protocol shall at the very minimum undertake the following (as applicable to the organization under evaluation):

- 1) Assessment of the processing system by means of visits to processing and storage units (which may also include visits to non-certified areas if there is a reason for doing so);
- 2) Review of records and accounts in order to verify the flow of goods (inputs/output volume reconciliation and traceability). Traceability checks and volume

GOTS05 GOTS 化学评估) 提供加工阶段使用的化学品输入，并上传至预审核文件。

化学输入应提供给 GOTS 专家进行验证。GOTS 专家应根据 GOTS 提供的批准输入清单确定 GOTS 评估表 (由客户提供) 上的化学品输入的合规性 - 可在此处找到: <https://global-standard.org/find-suppliers-shops-and-inputs/approved-chemical-inputs>.


发现不符合 GOTS 提供的批准输入的化学输入应报告给审核员，并根据 IDFL-PF-7.4.1 进行记录和处理。

5.3.2 第二阶段：现场评估（现场考察）


除了第 2 阶段：现场评估程序外，还应适用以下内容：

根据 GOTS 方案要求 (5.2.2.3 获证组织的审核方案)，现场评估协议至少应承担以下内容 (适用于被评估组织)：

- 1) 通过访问加工和仓储单元来评估加工系统 (如果有理由，也可能包括访问非认证区域)；
- 2) 审查记录和账目，以核实货物流动 (投入产出总量平衡和追溯)。追溯及总量平衡检查应包括，适用时，运输文件及财务记录；

	Program Manual	Ref No.	IDFL-PM-GOTS
	GOTS Program Manual	Version	4.0
Prepared by Management Rep.	Richard Yao	Date	28 Jan 2024
Approved by Managing Director	Bryan Mortensen	Page	6 of 12
Controlled Copy ()	Non-Controlled Copy ()	This manual is property of IDFL. No corrections / amendments are to be made except by authorized personnel.	

<p>reconciliation checks shall include as applicable, transport documents and financial records;</p> <p>3) Review of records related to input materials used in GOTS production. Such checks shall include, as applicable, transaction certificates, invoice and delivery documents, transport documents and financial records.</p> <p>4) Identification of areas of risk to product integrity;</p> <p>5) Audit of the wastewater, effluent treatment plant, if any (pre-) treatment of wet processors;</p> <p>6) Verification of the operator's risk assessment of contamination and residue testing policy including sample drawing for residue testing either as random sampling or in case of suspicion of contamination or non-compliance.</p> <p>7) Verification of adherence to the defined minimum social criteria. In particular the audit protocol shall include: (1) audit of processing and storage units, toilet facilities, rest areas and other sites the company with access for workers; (2) Interview with management and confidential interviews with workers and worker's representatives; (3) Review of personnel files, such as a list of workers employed, workers' contracts, pay rolls, shift and working time protocols, age verification, social insurance documents</p> <p>8) Verification that changes to the standards and related requirements have been effectively implemented</p>	<p>3) 检查用于 GOTS 生产的输入材料的记录。检查应包括, 适用时, 交易证书, 发票和交付文件, 运输文件和财务记录;</p> <p>4) 产品完整性风险区域的识别;</p> <p>5) 审核废水, 废水处理设备, 若湿加工商有(前)处理系统;</p> <p>6) 验证组织对污染的风险评估和残留测试政策, 包括用于残留检测的抽样, 随机抽样或在怀疑污染或不符合情况下的抽样;</p> <p>7) 遵守规定的最低社会标准的验证。特别是评估必须包括: (1) 检查加工和储存单元、厕所设施、休息区和公司其他工人可以进入的场所; (2) 与管理层面谈和与工人和工人代表的秘密面谈; (3) 审查人事档案, 例如受雇工人名单、工人合同、工资单、轮班和工作时间协议、年龄验证、社会保险文件</p> <p>8) 验证标准和相关要求的变更已得到有效实施</p> <p>9) 确认已采取纠正措施。</p>
---	--

	Program Manual	Ref No.	IDFL-PM-GOTS
	GOTS Program Manual	Version	4.0
Prepared by Management Rep.	Richard Yao	Date	28 Jan 2024
Approved by Managing Director	Bryan Mortensen	Page	7 of 12
Controlled Copy ()	Non-Controlled Copy ()	This manual is property of IDFL. No corrections / amendments are to be made except by authorized personnel.	

9) Verification that corrective actions have been taken.

In accordance with the GOTS scheme requirement (5.2.2.4 Particular Requirements to Address High-Risk Situations), IDFL shall consider procedure adaptations to address high risk situations specific to GOTS certifications, as below:

1) Parallel processing of GOTS certified and non-certified products: In order to prevent comingling or contamination of organic products with other products that do not meet the standards, IDFL shall verify whether handling and documentation regarding (wet-) processing, storage and sales is well managed and makes clear distinctions between certified and non-certified products. In cases where products are not visibly distinguishable, specified measures should be applied by the organization to reduce risk.

2) Where a certified entity was certified also by other Certification Bodies for a standard that shares the same scope (e.g. TE Organic Content Standard(OCS)), IDFL shall seek information exchange with the other Certifications Bodies involved to prevent misuse of certificates.

5.3.3 Stage 3: Sample Collection

When sampling is required, samples shall be taken by the auditor during the evaluation process. The sampling procedures and methods are outlined in IDFL-WI-7.4.1 (2).

The auditor should draw samples according to the sampling plan (IDFL-FF-PMGOTS06), record and send to the approved laboratory (Reference IDFL - FF - 6.2 (5) List of Approved Testing Laboratories) for necessary testing as

根据 GOTS 方案要求 (5.2.2.4 解决高风险情况的特殊要求) · IDFL 应考虑对程序进行调整以解决特定于 GOTS 认证的高风险情况 · 如下所示 :


- 1) GOTS 认证和非认证产品的并行加工 : 为了防止有机产品与其他不符合标准的产品混合或污染 · IDFL 应验证有关 (湿) 加工、储存的处理和文件管理良好 · 明确区分认证和非认证产品 · 在产品无法明显区分的情况下 · 组织应采取具体的措施来降低风险 ·
- 2) 如果获证实体也获得了其他认证机构针对同一范围的标准 (例如 TE 有机含量标准 (OCS)) 的认证 · IDFL 应寻求与其他相关认证机构进行信息交流 · 以防止滥用证书 ·

5.3.3 第三阶段 : 样本收集


当需要抽样时 · 审核员应在评估过程中抽取样本 · IDFL-WI-7.4.1 (2) 中描述了采样程序和方法 ·

审核员应根据抽样计划 (IDFL-FF-PMGOTS06) 抽取样本 · 记录并发送到批准的实验室 (参考 IDFL - FF - 6.2 (5) 批准的测试实验室列表) 进行 GOTS 专家确定的必要测试 ·

特殊情况 :

	Program Manual	Ref No.	IDFL-PM-GOTS
	GOTS Program Manual	Version	4.0
Prepared by Management Rep.	Richard Yao	Date	28 Jan 2024
Approved by Managing Director	Bryan Mortensen	Page	8 of 12
Controlled Copy ()	Non-Controlled Copy ()	This manual is property of IDFL. No corrections / amendments are to be made except by authorized personnel.	

<p>determined by the GOTS Specialist.</p> <p>Special Situations:</p> <p>1. India Cotton Ginning Ginning facilities in India are considered high risk regardless of the risk assessment. In this case, sampling / testing for raw cotton and lint cotton will always be necessary and must be collected during production – even for initial certification.</p> <p>5.4 Certification Decision</p> <p>For procedures related to GOTS certification decision, refer to IDFL-PF-7.6.</p> <p>6 References</p> <ul style="list-style-type: none"> GOTS Approval Procedure and Requirements for Certification Bodies Global Organic Textile Standard GOTS Implementation Manual <p>7 Appendices / Annexes</p> <p>N/A</p> <p>8 Work Instructions / Form Files</p> <ul style="list-style-type: none"> IDFL-FF-GOTS04 GOTS Risk and Testing Assessment IDFL-FF-GOTS05 GOTS Chemical Assessment IDFL-FF-GOTS06 GOTS Sampling Form IDFL - FF - 6.2 (5) List of Approved Testing Laboratories IDFL – PF-7.6 Certification Decision 	<p>1. 印度轧棉</p> <p>无论风险评估如何，印度的轧花厂都被认为是高风险的。在这种情况下，原棉和皮棉的取样/测试将始终是必要的，并且必须在生产过程中收集——即使是初始认证。</p> <p>5.4 认证决定</p> <p>有关 GOTS 认证决定的程序，请参阅 IDFL-PF-7.6。</p> <p>6 参考文献</p> <ul style="list-style-type: none"> GOTS Procedure for Certification Bodies Global Organic Textile Standard GOTS Implementation Manual <p>7 附录/附件</p> <p>N/A</p> <p>8 工作说明/表格文件</p> <ul style="list-style-type: none"> IDFL-FF-GOTS04 GOTS Risk and Testing Assessment IDFL-FF-GOTS05 GOTS Chemical Assessment IDFL-FF-GOTS06 GOTS Sampling Form IDFL - FF - 6.2 (5) List of Approved Testing Laboratories
--	--

	Program Manual	Ref No.	IDFL-PM-GOTS
	GOTS Program Manual	Version	4.0
Prepared by Management Rep.	Richard Yao	Date	28 Jan 2024
Approved by Managing Director	Bryan Mortensen	Page	9 of 12
Controlled Copy ()	Non-Controlled Copy ()	This manual is property of IDFL. No corrections / amendments are to be made except by authorized personnel.	

Appendix I / 附錄 I

GOTS Test Parameters / GOTS 测试参数

GOTS 7.0 Criteria:

5.2 Testing of Technical Quality Parameters and Residues of GOTS Goods, Additional Fibres and Accessories 技术质量检测和 GOTS 产品，其他纤维及配件的残留物检测

5.2.1 Certified Entities shall undertake testing in accordance with risk assessment in order to assure compliance with this Standard and in specific with the criteria of Section 5.2.6 (Technical Quality Parameters) as well as Section 5.2.7 and 5.2.8 (Limit Values for Residues in GOTS Goods, and Additional Fibre Materials and Accessories). 获证组织应根据风险评估结果实施检测，以确保符合 GOTS 标准，特别是 5.2.6（技术质量参数）以及 5.2.7 和 5.2.8（GOTS 产品、其他纤维和配件中残留物的限值）。

Interpretation (Manual for the Implementation of GOTS V7.1):

Factors that should be considered – if applicable – in an appropriate risk assessment analysis:


- Kind of organic fibres used: pesticides and potential GM varieties commonly used if the same type of fibre would have been sourced conventional.
- Kind of additional conventional fibres, accessories and inputs used: pesticides and potential GM varieties commonly used for the corresponding crop; prohibited additives commonly used for regenerated and synthetic fibres as well as accessories
- (Organic) natural fibre claims: non-natural substitutes used (e.g. natural bamboo fibre : rayon made from bamboo; linen and hemp : synthetic imitation fibres)
- Type and amount of approved chemical inputs used for GOTS Goods: any fastness problems known, problematic restricted inputs contained (e.g. AOX, copper) as well as prohibited substances commonly used in the same conventional process
- Separation measures in processing: sources of potential contamination from the parallel conventional processing stages performed in the unit
- Transport and storage conditions of GOTS goods: prohibited substances commonly used in transport and storage of comparable conventional products

解释 (GOTS 实施手册V7.1) :

在适当的风险评估分析中应考虑的因素 (如果适用) :

- 使用的有机纤维种类: 如果采购普通的 (非认证的) 同类纤维, 其常用的农药和潜在的转基因品种
- 使用的其他纤维、配件和投入物的种类: 相应作物中常用的杀虫剂和潜在转基因品种; 再生纤维素纤维、合成纤维及配件中常用的禁用添加剂.
- (有机) 天然纤维声明: 使用非天然替代品 (例如天然竹纤维: 由竹子制成的人造丝; 亚麻和大麻: 合成的仿亚麻和大麻纤维.
- 用于 GOTS 产品的已批准化学品输入的类型和数量: 任何已知的色牢度问题、包含限制输入 (例如 AOX、铜) 以及同类普通工艺中常用的禁用物质.
- 加工中的分离措施: 平行生产中, 普通产品加工过程中可能的污染来源
- GOTS 货物的运输和储存条件: 普通产品运输和储存中常用的禁用物质.

It should be abundantly clear that testing of GOTS Goods (for residues) and GOTS approved inputs are squarely within the responsibility and ambit of Certified Entities and Approved Certifiers, based on their specific assessment of risk in each case.

	Program Manual	Ref No.	IDFL-PM-GOTS
	GOTS Program Manual	Version	4.0
Prepared by Management Rep.	Richard Yao	Date	28 Jan 2024
Approved by Managing Director	Bryan Mortensen	Page	10 of 12
Controlled Copy ()	Non-Controlled Copy ()	This manual is property of IDFL. No corrections / amendments are to be made except by authorized personnel.	


However, purely for guidance, test parameter matrices are suggested below: 非常明确的是, GOTS 产品 (残留物) 和 GOTS 批准的输入的检测, 是获证组织和批准的认证机构的责任, 完全由他们根据对每个案子的具体风险评价来实施。但是, 纯粹为了指导, 测试参数矩阵建议如下:






Suggested test parameter matrix for GOTS Chemical Inputs / 化学品输入的建议检测参数


Parameter	Dyes	Pigments	Printing Inks	Printing Auxiliaries	Dyeing Auxiliaries	Pre-treatment & Finishing Auxiliaries
AOX	✳	✳	✳			
AP/APEO	✳	✳	✳	✳	✳	✳
Heavy Metals	✳	✳	✳	✳	✳	✳
Formaldehyde			✳	✳	✳	
Banned Amines	✳	✳	✳			
Chlorophenols	✳	✳				
Phthalates				✳		
PVC			✳			

Suggested test parameter matrix for GOTS Goods, residues & quality / GOTS 产品的建议检测参数矩阵, 包括残留物和质量检测

Parameter	Grey Fabric	Printed Fabric	Dyed Fabric	Processed / Undyed Fabric	Metallic Accessories	Other accessories	Sewing Thread
Allergenic Disperse Dyes (PES)							✳
AOX	✳	✳	✳	✳			✳
AP/APEO	✳	✳	✳			✳	✳
Lead / Cadmium	✳	✳	✳	✳	✳	✳	✳
Extractable HM	✳	✳	✳	✳	✳	✳	
Nickel Release					✳		
Formaldehyde	✳	✳	✳	✳			
Banned Amines		✳	✳			✳	✳
Chlorophenols	✳			✳			
Phthalates		✳	✳			✳	
pH value		✳	✳	✳		✳	

	Program Manual	Ref No.	IDFL-PM-GOTS
	GOTS Program Manual	Version	4.0
		Date	28 Jan 2024
		Page	11 of 12
Prepared by Management Rep.	Richard Yao	This manual is property of IDFL. No corrections / amendments are to be made except by authorized personnel.	
Approved by Managing Director	Bryan Mortensen		
Controlled Copy ()	Non-Controlled Copy ()		

Colourfastness & Shrinkage							
---------------------------------------	--	---	---	---	--	---	---

	Program Manual	Ref No.	IDFL-PM-GOTS
	GOTS Program Manual	Version	4.0
		Date	28 Jan 2024
		Page	12 of 12
Prepared by Management Rep.	Richard Yao	This manual is property of IDFL. No corrections / amendments are to be made except by authorized personnel.	
Approved by Managing Director	Bryan Mortensen		
Controlled Copy ()	Non-Controlled Copy ()		

Appendix II / 附錄 II

GOTS INTERVIEW SAMPLE SIZE GUIDANCE

NUMBER OF WORKERS	INDIVIDUAL INTERVIEWS	GROUP INTERVIEWS	TOTAL WORKERS INTERVIEWED	WORKER FILES/TIME AND WAGE RECORDS CHECKED	MINIMUM TIME SPENT ON SOCIAL INTERVIEWS & RECORD REVIEW
1-50	5	N/A	5	5	2.0 hrs
51-100	3	1 Group of 3	6	6	2.0 hrs
101-200	4	1 Group of 4	8	8	4.0 hrs
201-400	6	1 Group of 4	10	10	4.0 hrs
401-750	6	2 Group of 4	14	14	5.0 hrs
751-1000	8	2 Group of 4	16	16	5.0 hrs
1001-2000	10	3 Group of 4	22	22	6.0 hrs

NOTE: For each additional 1000 workers (or part thereof), add additional 5 total employees and 1 hour time on interviews.

NOTE: In case the Factory had been certified for any GSCP programs as BSCI, WRAP, SA 8000, ISO 26000, Oeko-tex STeP, GRI Full, SMETA, etc. The level of sample could be down 1-2 levels based on the risk assessment of Lead Auditor. However, worker interview cannot be skipped.